



**City Council Workshop & Meeting
January 8, 2018
Agenda**

5:30 P.M. Workshop

- A. Sports Tourism – Jason Paquin and Denise Clavette (20 minutes)
- B. Street Light Conversion – Derek Boulanger (20 minutes)
- C. Service Center Coalition – Denise Clavette (10 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 01-01082018***
Confirming Chief Crowell's Appointments of Constables without firearms for the Auburn Police Department and Constable Process Servers without firearms within the City of Auburn.
- II. **Minutes** – December 18, 2017 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Proclamation: Brayden Bashaw - Ornaments of Hope
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 02-01082018**
Accepting Portland Way as a City street.
 - 2. **Order 03-01082018**
Approving the discontinuance of Troy Street and to appropriate funding for damages.
 - 3. **Order 04-01082018**

Approving the order directing the municipal clerk to record an attested certificate of the Troy Street discontinuance.

4. Resolve 01-01082018

Supporting the formation of a Sesquicentennial (150th) Anniversary Committee as recommended by Mayor Levesque.

5. Resolve 02-01082018

Supporting the formation of an Age Friendly Community Committee as recommended by Mayor Levesque.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- To confer with Counsel regarding their legal rights and obligations pursuant to 1 M.R.S.A § 405 (6)(e)
- Discussion on a poverty abatement case # 2017-001 pursuant to (36 M.R.S.A § 841) with possible action to follow.
- Discussion on a personnel matter pursuant to (1 M.R.S.A § 405 (6)(a).

X. Adjournment



**City Council Workshop & Meeting
January 22, 2018
Agenda**

5:30 P.M. Workshop

- A. General Hydro and FERC Licensing – Eric Cousens (10 minutes)
- B. Zone Change - 186 Main Street – Eric Cousens (15 minutes)
- C. Sesquicentennial (150th) Anniversary Committee – Jonathan LaBonté (15 minutes)
- D. Executive Session regarding economic development (Airport lease negotiations) pursuant to 1 MRSA Sec. 405 (6)(C) – Jill Eastman and Rick Lanman (15 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes** – January 8, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Proclamation** – Norway Savings Bank Arena – Maine Gladiators U10 Squirt Team
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 05-01222018**
Approving the liquor license (beer and wine) for Craft Brew Underground LLC, DBA Craft Brew Underground located at 34 Court Street. Public hearing.
 - 2. **Resolve 03-01222018**
Authorizing membership in the Maine Service Center Coalition for 2018 and designating Peter Crichton to be the appointed representative and Denise Clavette as alternate representative.
 - 3. **Order 06-01222018**

Authorizing staff to enter into an agreement with RealTerm Energy for the LED Street Light Conversion Project.

4. Resolve 04-01222018

Supporting the formation of a Mayor's Ad hoc Committee on Economic Development and Marketing as recommended by Mayor Levesque.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – December 2017 Monthly Finance Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

X. Adjournment



**City Council Workshop
January 29, 2018
Agenda**

5:30 P.M. Workshop

- A. City of Auburn Department Orientation for the City Council – Peter Crichton and Denise Clavette



**City Council Workshop & Meeting
February 5, 2018
Agenda**

5:30 P.M. Workshop

- A. Recreational Marijuana – Eric Cousens & Tim Cogle (20 minutes)
- B. Smart Growth – Doug Greene & Nancy Smith (15 minutes)
- C. Lewiston Auburn Transit Committee (LATC) Update – Marsha Bennett (30 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 07-02052018***
Appointing Wardens and Ward Clerks for 2018-2019.
- II. **Minutes** – January 22, 2017 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
- VI. **New Business**
 - 1. **Ordinance 01-02052018**
Amending the City of Auburn Zoning Ordinance for the property located at 186 Main Street (PID # 231-020) from Traditional Downtown Neighborhood (T-4.2) to Downtown Traditional Center (T-5.1). First reading.

2. Order 08-02052018

Authorizing the City Manager and Human Resource Director to include Domestic Partner Coverage as part of MMEHT (Maine Municipal Employee Health Trust) contract for health insurance.

VII. Reports

- a. Mayor's Report**
- b. City Councilors' Reports**
- c. City Manager Report**

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

X. Adjournment

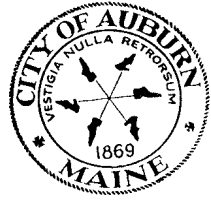


City of Lewiston

27 Pine Street
Lewiston, Maine 04240

City of Auburn

60 Court Street
Auburn, Maine 04210



JOINT LEWISTON AUBURN CITY COUNCIL MEETING
THURSDAY, FEBRUARY 22, 2018
5:30 PM – Informal Gathering with Refreshments
6:00 PM -- Workshop
LEWISTON CITY HALL COUNCIL CHAMBERS

1. Welcome from Mayor Bouchard & Mayor Levesque
2. Introductions
3. Presentation by Lewiston Auburn Railroad

The Lewiston Auburn Railroad is a joint venture of the two communities. However, the two Councils rarely have the opportunity to hear from representatives of the Railroad. It has embarked on several new ventures recently including a proposed freight rail study and a preliminary engineering review of the Lewiston Lower Rail Line related to the potential establishment of a multi-use path along that corridor. Attached is some brief background material on the railroad and these projects.

4. LA 911 Radio System Upgrade

Representatives of LA 911 will update the Councils on the status of its current and projected near-term capital projects. In the near future, the Councils will be asked to provide funding for full radio system replacement where a choice must be made between retaining the current VHF system or moving to an 800 MH system. The issues and costs associated with each system will be presented. Please see the attached information.

5. Regional Tourism Initiatives

There has been considerable interest focused on tourism recently including Auburn's Sports Tourism Study, the Chamber's Tourism Subcommittee, and AVCOG's regional tourism program. Each of these organizations has been invited to review their programs as a starting point to further efforts to develop the tourism industry in Lewiston Auburn and the surrounding region.

6. Closing Remarks
7. Next Meeting



**City Council Workshop & Meeting
February 26, 2018
Agenda**

5:30 P.M. Workshop

- A. Community Conversations – Steve Wessler (15 minutes)
- B. Auburn Conservation – Littlefield Dam – Jordan Tate (20 minutes)
- C. New Auburn Village Project Update – Doug Greene (20 minutes)
- D. Tax Acquired and City Owned Property Update – Eric Cousens (20 minutes)
- E. Electrical staffing – Michael Chammings (10 minutes)

Council may enter into executive session for discussion - personnel matter, pursuant to 1 M.R.S.A. §405 (6)(A).

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Fournier

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- 1. **Order 09-02262018***
Accepting the transfer of \$3,734.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-17-2409 Tania Howell).
- 2. **Order 10-02262018***
Accepting the transfer of \$1,289.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-17-2410 Jamel Johnson).
- 3. **Order 11-02262018***
Accepting the transfer of \$1,797.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-17-1942 Wany Anyit).
- 4. **Order 12-02262018***
Accepting the transfer of \$1,762.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-17-2391 Mustafa Abdi).
- 5. **Order 13-02262018***
Accepting the transfer of \$3,873.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-17-2412 Jonathan Lara).

6. **Order 14-02262018***
Amending Order 08-02052018 previously adopted at the February 5, 2018 City Council meeting to also include domestic partner coverage for all applicable medical benefits (health, dental, and vision).
- II. **Minutes** – February 5, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 1. **Ordinance 01-02052018**
Amending the City of Auburn Zoning Ordinance for the property located at 186 Main Street (PID # 231-020) from Traditional Downtown Neighborhood (T-4.2) to Downtown Traditional Center (T-5.1). Public hearing and second reading.
- VI. **New Business**
 2. **Order 15-02262018**
Re-appointing Patricia Mador to the LA 911 Committee (term expiration of 1/1/2020) as nominated by the Appointment Committee.
 3. **Order 16-02262018**
Appointing Lance Gagne, Velma McConnell, and Diane Whiting to the Citizens advisory Committee (term expirations of 6/30/2019) as nominated by the Appointment Committee.
 4. **Order 17-02262018**
Re-appointing Larry Pelletier to the Complete Streets Committee (term expiration of 1/1/2021) as nominated by the Appointment Committee.
 5. **Order 18-02262018**
Re-appointing Linda Snyder to the Ethics Committee (term expiration of 1/1/2021) as nominated by the Appointment Committee.
 6. **Order 19-02262018**
Re-appointing Evan Cyr and Dustin Boutin as full members of the Planning Board (term expirations of 1/1/2021) as nominated by the Appointment Committee.
 7. **Order 20-02262018**
Re-appointing Joseph Defilipp and Stephen Ness to the Auburn Sewer District (term expirations of 3/1/2022) as nominated by the Appointment Committee.
 8. **Order 21-02262018**
Re-appointing Dan Bilodeau and K. C. Geiger to the Auburn Water District (term expirations of 3/1/2022) as nominated by the Appointment Committee.

9. Order 22-02262018

Appointing Mary LaFontaine as full member of the Board of Assessment Review (term expiration of 10/01/2020) as nominated by the Appointment Committee.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – January 2018 Monthly Finance Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion on a poverty abatement case # 2018-001 pursuant to (36 M.R.S.A § 841) with possible action to follow.
- Discussion regarding Economic Development, pursuant to (1 M.R.S.A § 405 (6)(C).

X. Adjournment



**City Council Workshop & Meeting
March 5, 2018
Agenda**

5:30 P.M. Workshop

- A. Executive session to discuss Economic Development (potential project) 1 M.R.S.A § 405 (6)(C) – Michael Chamings (10 minutes).
- B. Green Dot LA - Peter Elias and Susan Weiss (10 minutes)
- C. Tri County Mental Health Opioid Grant – Catherine Ryder (20 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Appoint a Mayor Pro Tempore in the temporary absence of Mayor Levesque

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 23-03052018***
Approving the temporary sign request for the Auburn Business Association's "Citizen of the Year" signs.
- II. **Minutes** – February 26, 2017 Regular Council Meeting
- III. **Communications, Presentations and Recognitions - None**
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business - None**
- VI. **New Business**
 - 1. **Order 24-03052018**

Authorizing the submission of a pre-proposal for the NOAA Coastal Resilience Grants Program (FY 2018) for the removal of the Littlefield Dam.

2. Order 25-03052018

Authorizing the sale of Tax Acquired and City Owned Property at Hackett Road, Parcel ID 159-014.

3. Order 26-03052018

Authorizing the sale of Tax Acquired and City Owned Property 10 Lucille Street, Parcel ID 201-093.

4. Order 27-03052018

Authorizing the sale of Tax Acquired and City Owned Property at 73 Paul Street, Parcel ID 0191-057.

5. Order 28-03052018

Authorizing the sale of Tax Acquired and City Owned Property 1 Gamage Avenue, Parcel ID 250-310.

6. Order 29-03052018

Authorizing the sale of Tax Acquired and City Owned Property 5 Gamage Avenue, Parcel ID 250-319.

7. Order 30-03052018

Authorizing the sale of Tax Acquired and City Owned Property 143 Hampshire Street, Parcel ID 250-311.

8. Order 31-03052018

Authorizing the City Manager to hire an additional full time City Electrician.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion regarding a personnel matter, pursuant to (1 M.R.S.A § 405 (6)(A).

X. Adjournment



**City Council Workshop & Meeting
March 19, 2018
Agenda**

5:30 P.M. Workshop

- A. Adult Use Marijuana Update – Bruce Bickford (15 minutes)
- B. CDBG Budget Presentation – Yvette Bouttenot (20 minutes)
- C. The New England Clean Energy Connect – John Carroll, Central Maine Power Co. (15 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

- I. **Consent Items** – None
- II. **Minutes** – March 5, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Recognition** – Edward Little High School Boys and Girls Basketball State Champions
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Order 31-03052018**
Authorizing the City Manager to hire an additional full time City Electrician.
- VI. **New Business**
 - 2. **Resolve 03-03192018**
Supporting Central Maine Power Company's New England Clean Energy Connect Project.
- VII. **Reports**
 - a. **Mayor's Report**

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – February 2018 Monthly Finance Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session - Discussion regarding Economic Development, pursuant to (1 M.R.S.A § 405 (6)(C).

X. Adjournment



**City Council & School Committee
Joint Workshop Agenda
March 26, 2018**

5:30 P.M. School Committee and City Council

- A. Review of 5 Year Capital Improvement Program (CIP) Plan for the City and School Department
- B. Overview of the School Superintendent's FY 19 Budget
- C. Update on the New High School Project



**City Council Workshop & Meeting
April 2, 2018
Agenda**

5:30 P.M. Workshop

- A. Maine Lions Club – Norm Hart (15 minutes)
- B. Capital Improvement Program (CIP) – Peter Crichton (45 minutes)
- C. Auburn’s Sesquicentennial (150th Anniversary) Update – Sabrina Best (10 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 32-04022018***
Setting the date for the School Budget Validation Referendum Election for June 12, 2018.
 - 2. **Order 33-04022018***
Approving the time to open the polls at 7:00 A.M. for the June 12, 2018 Election.
 - 3. **Order 34-04022018***
Approving the temporary sign request for Park Avenue Elementary School’s Annual Spring Fest.
- II. **Minutes** – March 19, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Proclamation** – Fair Housing Month in Auburn
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business - None**

VI. New Business - None

VII. Reports

A. Mayor's Report

B. City Councilors' Reports

C. City Manager Report

i. Manager's FY19 Preliminary Draft Budget Presentation

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

A. Executive Session – Economic Development pursuant to (1 M.R.S.A § 405 (6)(C).

B. Executive Session – Economic Development pursuant to (1 M.R.S.A § 405 (6)(C).

X. Adjournment

City of Auburn Retreat
Monday, April 9, 2018 ~ 4:30 pm - 9:00 pm
Martindale Golf Course

AGENDA

4:30 pm	Welcome & Introductions	Mayor Levesque
	Create Ground Rules for meeting and our work together	All
	Ice Breaker exercise	
5:10 pm	What's your why? Why do you choose to serve?	All
	Vision: <i>Where do we see Auburn in the next 5, 10, 20 years?</i> <i>What policies & initiatives are <u>most important</u> and</i> <i>will <u>make the greatest impact</u> on our city?</i> <i>(PLEASE SEE ATTACHED HANDOUT WORKPLACE FOCUS AREAS)</i>	All
6:00 pm	Dinner break <i>(we will work through part of dinner)</i>	
6:30 pm	Vision <i>(continued discussion)</i>	All
7:15 pm	Review process for new initiatives	All
	Roles and Responsibilities	All
8:40 pm	Next Steps and Action Items	All
	What worked/what didn't?	All
9:00 pm	Adjourn	



**Special Meeting of the City Council
April 10, 2018
Agenda**

5:30 P.M. City Council Meeting

Pledge of Allegiance

- A. Order 35-04102018
Approving a Special Municipal Referendum Election to be held on June 12, 2018 and to approve the ballot language as recommended by the Auburn School Department.
- B. Resolve 06-04102018
Supporting a collaborative effort to achieve cost savings and (or) improved services.



**City Council Workshop & Meeting
April 23, 2018
Agenda**

5:30 P.M. Workshop

- A. Senior Center Parking – Michael Chammings (15 minutes)
- B. Citizens Advisory Committee – Yvette Bouttenot (30 minutes)
- C. Fire Department Overtime and EMS Working Group Report – Bob Chase (30 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

I. Consent Items

- 1. Order 36-04232018***
Appointing Election Clerks for May 1, 2018 to May 1, 2020.

II. Minutes

- April 2, 2018 Regular Council Meeting
- April 10, 2018 Special Council Meeting

III. Communications, Presentations and Recognitions

- Introduction of Auburn's new Fire Chief, Robert Chase

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business

- 1. Public Hearing** – 2018 CDBG Action Plan

- 2. Order 37-04232018**
Appointing Jason Sirois as a full member to the Board of Assessment Review with a term expiration of 10/01/2019 (new appointment).

3. **Order 38-04232018**
 Appointing Tim Griffin to the Citizens Advisory Committee with a term expiration of 6/30/2019 (new appointment).
4. **Order 39-04232018**
 Re-appointing Tizz E.H. Crowley and Rhyanna D. Larose to the Conservation Commission with term expirations of 6/1/2021.
5. **Order 40-04232018**
 Appointing Rick M. Martel to the Parks & Recreation Advisory Board with a term expiration of 10/01/2018 (new appointment).
6. **Order 41-04232018**
 Appointing Stephen Martelli as an associate member to the Planning Board with a term expiration of 1/1/2020 (new appointment).
- VII. **Reports**
 - a. **Mayor's Report**
 - b. **City Councilors' Reports**
 - c. **City Manager Report**
 - d. **Finance Director, Jill Eastman – March 2018 Monthly Finance Report**
- VIII. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. **Executive Session**
 - Economic Development (Schooner Estates TIF) pursuant to 1 M.R.S.A. Sec. 405 (6) (C).
- X. **Adjournment**



**Joint Workshop
City Council & School Department
April 30, 2018
Agenda**

5:30 P.M. Workshop

- A. Audit – Jill Eastman and the Audit Committee (30 minutes)
- B. City Manager Budget Presentation – Peter Crichton (30 minutes)
- C. School Budget Presentation – Katy Grondin (30 minutes)
- D. Budget Discussion - (30 minutes)



**City Council Workshop & Meeting
May 7, 2018
Agenda**

5:30 P.M. Workshop

- A. Budget Review
 - a. Police
 - b. Fire
 - c. Public Services
- B. Proposed Zone Change (33 Dunn Street Twin City Times) – Zach Mosher (10 minutes)

If needed, workshop discussions will resume after the Council Meeting has adjourned.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 42-05072018***
Accepting the transfer of \$1,933.48 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-338 Alicia Whittemore).
- II. **Minutes** – April 23, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Proclamation** – Kids to Parks Day
 - **Proclamation** – Curtis Ouellette, Eagle Scout
 - **Proclamation** – Youth Week
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business

1. **Public hearing** – this is the second public hearing on the FFY2018 CDBG Action Plan.
2. **Order 43-05072018**
Adopting the FFY2018 CDBG Action Plan.
3. **Order 44-05072018**
Approving the request to waive the business licensing fees for the Auburn Suburban Baseball and Softball, a non-profit organization for the 2018 season.

VII. Reports

- A. **Mayor's Report**
- B. **City Councilors' Reports**
- C. **City Manager Report**

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session – Legal consultation pursuant to 1 M.R.S.A. Sec. 405(6)(E).

X. Adjournment



**Special Meeting and Workshop of the City Council
May 14, 2018
Agenda**

5:30 Special City Council Meeting

Pledge of Allegiance

1. Order 45-05142018

Accept and place on file the City Audit for Fiscal Year Ending June 30, 2017.

2. Order 46-05142018

Adopting the FY19 School Budget.

Workshop immediately following the Special City Council Meeting

A. Budget Review

- a. Auburn Public Library
- b. Economic & Community Development
- c. Health & Social Services
- d. Recreation
- e. Norway Savings Bank Arena
- f. Ingersoll Turf Facility
- g. Final CIP Discussion



**City Council Workshop & Meeting
May 21, 2018
Agenda**

5:00 P.M. Workshop

- A. Road Discontinuance – Niskayuna Street – Michael Chammings & Eric Cousens (15 minutes)
- B. Zone change – Niskayuna Street - Zack Mosher & Eric Cousens (15 minutes)
- C. Zone Change – 33 Dunn Street Twin City Times - Zack Mosher (15 minutes)
- D. Budget Review – Intergovernmental Agencies
 - a. LA911 - (15 minutes)
 - b. Airport - (15 minutes)
 - c. LATC (Lewiston Auburn Transit Committee) – (15 minutes)
 - d. Museum LA – (10 minutes)
 - e. LA Arts – (10 minutes)
 - f. Androscoggin County – (10 minutes)

If needed, workshop discussions will resume after the Council Meeting is adjourned.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

I. Consent Items

- 1. Order 47-05212018***
 - Appointing Ariel Gill to serve as a Warden for the 6/12/2018 Election.

II. Minutes

- May 7, 2018 Regular Council Meeting
- May 14, 2018 Special Council Meeting

III. Communications, Presentations and Recognitions

- Proclamation – Arbor Week
- Recognition – Spirit of American Award

- IV. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. Unfinished Business** - None
- VI. New Business**
- 1. PUBLIC HEARING**
The purpose of the public hearing is to receive public comments on the proposed Special Municipal Referendum question which will go before Auburn voters in a Special Municipal Referendum Election to be held on Tuesday, June 12, 2018.
- Do you approve Auburn School Department joining a regional service center with other area school districts in order to improve educational efficiencies and preserve state subsidy, as set forth in an application to be approved by the Commissioner of the Maine Department of Education?*
- 2. Order 48-05212018**
Adopting the 5-year CIP (Capital Improvement Program) Plan.
- VII. Reports**
- a. Mayor’s Report**
 - b. City Councilors’ Reports**
 - c. City Manager Report**
 - d. Finance Director, Jill Eastman – April 2018 Monthly Finance Report**
- VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. Executive Session** - None
- X. Adjournment**



**City Council Workshop
May 24, 2018
Agenda**

5:30 P.M. Workshop

- A. Budget Review
 - a. City Clerk
 - b. Human Resources
 - c. Information Technology
 - d. Facilities
 - e. City Manager
 - f. Finance
 - g. CIP



**City Council Workshop
May 29, 2018
Agenda**

5:30 P.M. Workshop

- A. Budget Review
 - a. Recreation
 - b. Norway Savings Bank Arena
 - c. CIP (Capital Improvement Program) Equipment Request Update and Recess for Tour
 - d. Revenues



**City Council Workshop & Meeting
June 4, 2018
Agenda**

5:30 P.M. Workshop

- A. Joint TIF Policy – Michael Chammings (20 minutes)
- B. Opportunity Zone – Michael Chammings (15 minutes)
- C. LA 911 – Paul LeClair (45 minutes)
- D. Marijuana Moratorium – Phil Crowell (10 minutes)

If needed, workshop discussions will resume after the Council Meeting is adjourned.

7:00 P.M. City Council Meeting

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- 1. **Order 49-06042018***
Accepting the transfer of \$11,000. (5% of \$220,000) in forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (U.S. Department of Treasury Seizure 04180002-01 – Scott Ferland).
- II. **Minutes** – May 21, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Communications – Liberty Festival Mass Gathering/Special Event Application
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 50-06042018**
Amending the 2010 Comprehensive Plan Future Land Use Map for the property located at 33 Dunn Street.

2. Ordinance 02-06042018

Adopting the zone change for 33 Dunn Street – 1st reading.

3. Order 51-06042018

Authorizing the Finance Director to execute the issuance of general obligation bonds and a tax levy therefore. Public hearing and first reading. ***Passage requires an affirmative vote of 5 Councilors at the second and final reading.***

4. Order 52-06042018

Reallocation of bonds. Public hearing and first reading. ***Passage requires an affirmative vote of 5 Councilors at the second and final reading.***

5. Resolve 07-06042018

Adopting the Appropriations Resolve for Fiscal Year 2019. Public hearing and first reading. ***Passage requires an affirmative vote of 4 Councilors at the second and final reading.***

VII. Reports

A. Mayor's Report

B. City Councilors' Reports

C. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

X. Adjournment



**City Council Workshop & Meeting
June 18, 2018
Agenda**

5:30 P.M. Workshop

- A. Executive Session – to consult with legal counsel regarding the Council’s legal rights and duties in regards to the proposed marijuana moratorium, pursuant to 1 M.R.S.A. §405(6)(E)
- B. LA 911 Radio System Proposal and Resolve – Paul LeClair, Phil Crowell, Bob Chase (25 minutes)
- C. FY 19 Proposed CIP & 800Mhz Discussion – Peter Crichton (10 minutes)
- D. Marijuana Moratorium – Phil Crowell (30 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

I. Consent Items - None

II. Minutes

- June 4, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Presentation of the Bruce J. Gerry Scholarship award – Jean Doherty, recipient

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

1. Ordinance 02-06042018

Adopting the zone change for 33 Dunn Street – Public hearing and second reading.

2. Order 51-06042018

Authorizing the Finance Director to execute the issuance of general obligation bonds and a tax levy therefore. Second reading. *Passage requires an affirmative vote of 5 Councilors.*

3. Order 52-06042018

Reallocation of bonds. Second reading. *Passage requires an affirmative vote of 5 Councilors.*

4. Resolve 07-06042018

Adopting the Appropriations Resolve for Fiscal Year 2019. Second reading.

Passage requires an affirmative vote of 4 Councilors.

VI. New Business

1. Ordinance 03-06182018

Adopting a Marijuana Moratorium – Public hearing and first reading.

2. Order 53-06182018

Approving the Mass Gathering Permit for the Liberty Festival to be held July 4, 2018 (rain date July 5, 2018). Public hearing.

3. Ordinance 03-06182018

Adopting the zone change for Niskayuna Street – Public hearing and first reading.

4. Resolve 08-06182018

Supporting an 800Mhz Replacement Radio System for LA 911.

5. Order 54-06182018

Authorizing the use of funds in the amount of \$1,012,000, from the funds listed below to be used to fund the Capital Improvements.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman

- Acceptance of the April 2018 and May 2018 Monthly Finance Reports

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

A. Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).

X. Adjournment



5:00 P.M. PRESS CONFERENCE – UNVEILING OF AUBURN’S SESQUICENTENNIAL LOGO

**City Council Workshop & Meeting
July 2, 2018
Agenda**

5:30 P.M. Workshop

- A. Executive Session – to consult with legal counsel regarding the marijuana moratorium, pursuant to 1 M.R.S.A. §405(6)(E)
- B. Executive Session – to consult with legal counsel regarding city owned and tax acquired property, pursuant to 1 M.R.S.A. §405(6)(E)
- C. Renaming of Little Androscoggin Park – Mayor Levesque (20 minutes)
- D. Proposed Ordinance Amendment (Parks and Recreation Advisory Board) – Sabrina Best (10 minutes).

7:00 P.M. City Council Meeting

- I. **Consent Items – None**
- II. **Minutes – June 18, 2018 Regular Council Meeting**
- III. **Communications, Presentations and Recognitions**
 - Communication – Marijuana Moratorium Update (Phil Crowell)**
 - Proclamation - Summer Learning Day Proclamation**
- IV. **Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.**
- V. **Unfinished Business - None**
 - 1. **Ordinance 04-06182018**
 - Adopting the zone change for Niskayuna Street – second reading.
- VI. **New Business**

1. **Order 55-07022018**
Appointing Brian Carrier to the Planning Board as an Associate member with a term expiration of 01/01/2020.
2. **Order 56-07022018**
Appointing Dana Staples as full member of the Zoning Board of Appeals with a term expiration of 10/01/2019.
3. **Order 57-07022018**
Renaming Little Androscoggin Park to Anniversary Park to commemorate the Sesquicentennial Anniversary of the City of Auburn.

VII. Reports

- A. **Mayor's Report**
- B. **City Councilors' Reports**
- C. **City Manager Report**

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion on a poverty abatement case # 2018-002 pursuant to 36 M.R.S.A § 841 with possible action to follow.

X. Adjournment



**City Council Workshop & Meeting
July 16, 2018
Agenda**

5:30 P.M. Workshop

- A. Executive Session - to consult with legal counsel regarding the opioids lawsuit by the City, pursuant to 1 M.R.S.A. §405(6)(E).
- B. Ag Study update – Mary Sylvester, David Haines, Eric Cousens (40 minutes)
- C. Maine Revives Civility – Mark Hews (10 minutes)
- D. Boards and Committees – Peter Crichton and Sue Clements-Dallaire (15 minutes)

If needed, workshop discussions will resume after the Council Meeting is adjourned.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Hayes

Pledge of Allegiance

I. Consent Items

1. Order 59-07162018

Nominating Peter Crichton, Auburn City Manager as a write-in candidate on the official ballot for Maine Municipal Association's Legislative Policy Committee for District 20 for the 2018-2020 term.

II. Minutes - July 2, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

- NAFSC welcomes Auburn Maine - the 261st community

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business

2. Ordinance 05-07162018

Amending the Parks and Recreation Advisory Board Ordinance – Public hearing and first reading.

- VII. Reports**
 - a. Mayor's Report**
 - b. City Councilors' Reports**
 - c. City Manager Report**
- VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. Executive Session** – to consult with legal counsel regarding Council's legal rights and responsibilities regarding dangerous buildings and unlicensed junkyards, pursuant to 1 M.R.S.A. §405(6)(E).
- X. Adjournment**



**City Council Workshop & Meeting
August 6, 2018
Agenda**

5:30 P.M. Workshop

- A. Housing and Business Opportunities – Eric Cousens and Michael Chammings (30 minutes)
- B. Workplan Update FY 18/19 – Peter Crichton (20 minutes)
- C. Strategic Plan Update on Progress – Peter Crichton (20 minutes)
- D. Open Discussion concerning next steps on Agriculture and other topics (20 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

I. Consent Items

1. Order 60-08062018

Confirming Chief Crowell's appointment of Nicholas C. Barnies and Paul W. Schroeder as Constables with a firearm for the Auburn Police Department.

2. Order 61-08062018

Accepting the transfer of \$1,433.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-1015 Richard Breau).

3. Order 62-08062018

Accepting the transfer of \$795.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-1016 Robert Benedix).

II. Minutes – July 16, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

Recognition and Proclamation – P&G's Tambrands Celebrates 50 Years in Auburn

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

1. Ordinance 05-07162018

Amending the Parks and Recreation Advisory Board Ordinance. Second reading.

VI. New Business

1. Resolve 09-08062018

Supporting the Auburn Police Departments submission of a \$500,000.00 application of a COPS: School Violence Prevention Program Grant.

2. Order 63-08062018

Appointing Deana Chapman and Michael Mathieu as Associate members to the Zoning Board of Appeals as nominated by the Appointment Committee.

VII. Reports

A. Mayor's Report

B. City Councilors' Reports

C. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. Sec. 405 (6) (A).
- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. Sec. 405 (6) (A).

X. Adjournment



**City Council Workshop & Meeting
August 20, 2018
Agenda**

5:30 P.M. Workshop

- a. Tax Acquired and City Owned Property – Jody Durisko (20 minutes)
- b. Chestnut Street Closure – Phil Crowell (15 minutes)
- c. FY18 Edward Byrne Memorial Justice Grant (JAG) Allocation – Jason Moen (10 minutes)
- d. Strategic Plan Discussion – Peter Crichton (40 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Fournier

Pledge of Allegiance

I. Consent Items

1. Order 64-08202018

Confirming the City Manager's appointment of Phillip Crowell, Jr. as Assistant City Manager.

2. Resolve 10-08202018

Adopting the Androscoggin County Hazard Mitigation Plan – 2017 Update.

II. Minutes

- August 6, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Proclamation – Maine Childhood Cancer Awareness Month

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business - None

VII. Reports

- a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding economic development (Schooner Estates), pursuant to 1 M.R.S.A. §405(6)(C).

X. Adjournment



**City Council Workshop & Meeting
September 10, 2018
Agenda**

5:30 P.M. Workshop

- A. Update on Revised Organization of Strategic Plan – Peter Crichton & Phil Crowell (15 minutes)
- B. 150th Anniversary Update-Sabrina Best (15 minutes)
- C. Mayor Agricultural Committee – Mayor Jason Levesque (10 minutes)
- D. Executive Session-Economic Development Opportunity (Airport), pursuant to 1 M.R.S.A. §405(6)(C) – (20 minutes).
- E. Open Discussion for other items (20 minutes – if time permits)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Fournier

- I. **Consent Items** - All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 65-09102018***
Setting the time to open the polls for the November 6, 2018 election to be 7:00 AM.
 - 2. **Order 66-09102018***
Appointing Assistant City Manager Phillip Crowell, Jr. as Auburn's alternate member of the Maine Municipal Association's Legislative Policy Committee.
 - 3. **Order 67-09102018***
Approving the renewal of the Auto Graveyard/Junkyard permit for M & P Auto located at 227 Merrow Road.
 - 4. **Order 68-09102018***
Approving the renewal of the Auto Graveyard/Junkyard permit for Randy's Auto Parts located at 899 Broad Street.
 - 5. **Order 69-09102018***
Approving the renewal of the Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC located at 522 Washington St. N.
 - 6. **Order 70-09102018***

Approving the renewal of the Auto Graveyard/Junkyard permit for Isadore T. Miller Co., a Division of Schnitzer NE located at 78 & 80 Hotel Road.

II. Minutes – August 20, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

Communication – Conservation Commission Update (Jordan Tate)

Communication – Planning Board Update (Evan Cyr)

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business

1. Order 71-09102018

Amending orders 26-03052018 and 27-03052018 previously adopted by the City Council on 03-05-2018 by striking the provision language “and that the property be held for 1 year to sell for a house to be built on it”.

2. Order 72-09102018

Authorizing the sale of Tax Acquired/City Owned Property at 12 Patton Road, Parcel ID 211-023.

3. Order 73-09102018

Authorizing the sale of Tax Acquired/City Owned Property at 26 Washington Street North, Parcel ID 220-091.

4. Order 74-09102018

Authorizing the sale of Tax Acquired/City Owned Property at 131 Washington Street South, Parcel ID 220-164.

VII. Reports

A. Mayor’s Report

B. City Councilors’ Reports

C. City Manager Report

D. Finance Director, Jill Eastman – June 2018 and July 2018 Monthly Finance Reports

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion regarding personnel matters, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding personnel matters, pursuant to 1 M.R.S.A. §405(6)(A).

- Discussion regarding economic development (Airport Land Lease), pursuant to 1 M.R.S.A. §405(6)(C).

X. Adjournment



**City Council Workshop & Meeting
September 17, 2018
Agenda**

5:30 P.M. Workshop

- A. Comprehensive Plan Discussion – Peter Crichton (30 minutes)
- B. Executive Session – Contemplated Litigation, pursuant to 1 M.R.S.A. §405(6)(E)

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Fournier

Appointing a Mayor Pro Tempore

Pledge of Allegiance

- I. **Consent Items** - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - 1. **Order 75-09172018***
Designating Assistant City Manager, Phillip Crowell as the official voting delegate to the Maine Municipal Association Annual Business Meeting to be held on October 3, 2018.
- II. **Minutes** - September 10, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
Communication – Board of Assessment Review Update (Karen Scammon)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 1. **Order 76-09172018**
Approving the Liquor License Mike's Runway Diner located at 80 Airport Drive, Auburn, Maine. Public hearing.
 - 2. **Order 77-09172018**

Amending Order 122-12182017 previously adopted by the City Council on 12/18/2017 regarding the discontinuance of Troy Street.

A brief presentation will be made by Eric Cousens prior to the Council vote on this item.

- 3. Order 78-09172018**
Authorizing the City Manager to sign the Minot Avenue Credit Enhancement Agreement assignment.
- 4. Resolve 11-09172018**
Supporting the Mayor's Ad Hoc Committee on Agriculture and Resource Protection (MAG-ARP).
- 5. Order 79-09172018**
Appointing a City Councilor to serve on the Mayor's Ad Hoc Committee on Agriculture and Resource Protection (MAG-ARP).
- 6. Resolve 12-09172018**
Supporting the Creation of the Strategic Plan and to allow the City Manager to move forward with the strategic planning process.
- VII. Reports**
 - a. Mayor's Report**
 - b. City Councilors' Reports**
 - c. City Manager Report**
- VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. Executive Session** – None.
- X. Adjournment**



**City Council Workshop & Meeting
October 1, 2018
Agenda**

5:30 P.M. Workshop

- A. General Assistance Appendices – Holli Olivier (10 minutes)
- B. Proposed amendment to the Planning Board Ordinance – Eric Cousens (15 minutes)
- C. Agriculture Commission Discussion – Council Open Discussion

The workshop may continue after the regular meeting adjourns if more time is needed.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Fournier

- I. **Consent Items** - None
- II. **Minutes** – September 17, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Recognition** – Auburn Book Project Winner, Katherine Garcia (Author & Illustrator of The Great Challenge)
 - **Presentation** – Summer Block Party’s Make-A-Wish Fundraiser
 - **Communication** – Parks and Recreation Advisory Board Update (Dana Staples, Chair)
 - **Communication** – Public Works Update – Dan Goyette, Director
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Resolve 11-09172018**
Supporting the Mayor’s Ad Hoc Committee on Agriculture and Resource Protection (MAG-ARP).
 - 2. **Order 79-09172018**
Appointing a City Councilor to serve on the Mayor’s Ad Hoc Committee on Agriculture and Resource Protection (MAG-ARP).
- VI. **New Business** - None

VII. Reports

A. Mayor's Report

B. City Councilors' Reports

C. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

1. Personnel matter, pursuant to 1 M.R.S.A. Sec. 405 (6)(A)
2. Economic Development (development opportunities from the Mayor's trip to China), pursuant to 1 M.R.S.A. Sec. 405 (6)(C)
3. Contemplated litigation, pursuant to 1 M.R.S.A. Sec. 405 (6)(E)
4. Economic Development, regarding a real estate matter - pursuant to 1 M.R.S.A. Sec. 405 (6)(C)

X. Adjournment



**City Council Workshop & Meeting
October 15, 2018
Agenda**

5:30 P.M. Workshop

- A. New Year's Eve Event for the 150th Anniversary
- B. Executive Session - Economic Development (real estate matter), pursuant to 1 M.R.S.A. Sec. 405(6)(C).
- C. Open Discussion

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Fournier

Pledge of Allegiance

- I. **Consent Items** - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
- II. **Minutes** – October 1, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Presentation** – Maple Way Dental Care
 - Proclamation** – Proclaiming November 1, 2018 as Extra Mile Day in Auburn
 - Communication** – Zoning Board of Appeals Update (Courtney McDonough, Chair)
 - Communication** – Office of the City Clerk (Sue Clements-Dallaire)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Order 77-09172018**
Amending Order 122-12182017 previously adopted by the City Council on 12/18/2017 regarding the discontinuance of Troy Street. Public hearing and second reading.
- VI. **New Business**

1. **Order 80-10152018**
Approving the Special Amusement Permit for Craft Brew Underground located at 34 Court Street. Public hearing.
2. **Ordinance 06-10152018**
Amending Chapter 24, Article II, Division 1, Sec. 24-23 of the General Assistance Ordinance Annual Adjustment of Maximum Benefits, Appendices A, B, and C, effective 10/01/2018 to 9/30/2019. Public hearing and first reading.
3. **Ordinance 07-10152018**
Amending Chapter 2, Division 4, Sec. 2-466 (a) of the Planning Board ordinance.
4. **Resolve 13-10152018**
Authorizing an amendment to the hangar loan between the City's General Fund and the Auburn-Lewiston Airport to extend its maturity to FY2034.
5. **Order 81-10152018**
Re-appointing Judith Webber to the Auburn Housing Authority with a term expiration of 10/01/2023.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
6. **Order 82-10152018**
Re-appointing Celia McGukian to the Community Development Block Grant (CDBG) Loan Committee with a term expiration of 10/01/2021.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
7. **Order 83-10152018**
Appointing Candace D'Amour to the Board of Assessment Review with a term expiration of 10/01/2022.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
8. **Order 84-10152018**
Re-appointing Dana Staples to the Parks & Recreation Advisory Board, with a term expiration of 10/01/2020.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
9. **Order 85-10152018**
Re-appointing Misty Edgecomb to the Parks & Recreation Advisory Board, with a term expiration of 10/01/2020.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
10. **Order 86-10152018**
Re-appointing Suzanne Roy to the Parks & Recreation Advisory Board, with a term expiration of 10/01/2020.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
11. **Order 87-10152018**
Re-appointing Rick Martel to the Parks & Recreation Advisory Board, with a term expiration of 10/01/2020.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
12. **Order 88-10152018**
Appointing Michael Corey to the Zoning Board of Appeals, with a term expiration of 10/01/2021.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).

- 13. Order 89-10152018**
Appointing Kristen Muszynski to the Zoning Board of Appeals, with a term expiration of 10/01/2021.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
- 14. Order 90-10152018**
Appointing Kyle Hall to the Zoning Board of Appeals, with a term expiration of 10/01/2021.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
- VII. Reports**
- a. Mayor's Report**
 - b. City Councilors' Reports**
 - c. City Manager Report**
 - d. Finance Director, Jill Eastman – August 2018 and September 2018 Monthly Finance Reports**
- VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. Executive Session** – Contemplated litigation, pursuant to 1 M.R.S.A. sec. 405(6)(E).
- X. Adjournment**



**City Council Workshop & Meeting
November 5, 2018
Agenda**

5:30 P.M. Workshop

- Rail Update – Jonathan LaBontè and Bob Stone (30 minutes)
- Executive Session – Personnel matter, pursuant to 1 M.R.S.A. Sec. 405(6)(A)
- Schooner Memory Care TIF (Tax Increment Financing) – Michael Chamings (10 minutes)
- Open Council Discussion

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

I. Consent Items

1. Order 91-11052018*

Confirming Interim Chief Moen's appointments of: Derek Drouin, Gabrielle Gaedje and Samuel Miller as Constables with firearms for the Auburn Police Department.

2. Order 92-11052018*

Appointing Bruce Bickford to the Lewiston Auburn Railroad Company.

II. Minutes – October 15, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

Communication – Police Department Update (Interim Chief Jason Moen)

Communication – Cable TV Advisory Board Update (David Young, Chair)

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business

3. Ordinance 06-10152018

Amending Chapter 24, Article II, Division 1, Sec. 24-23 of the General Assistance Ordinance Annual Adjustment of Maximum Benefits, Appendices A, B, and C, effective 10/01/2018 to 9/30/2019. Second reading.

4. Ordinance 07-10152018

Amending Chapter 2, Division 4, Sec. 2-466 (a) of the Planning Board ordinance. Second reading.

VI. New Business

Order 93-11052018

Approving the Mass Gathering for the New Year's Eve Sesquicentennial Event to be held on December 31, 2018. Public hearing.

Order 94-11052018

Approving the TIF for Schooner Memory Care. Public hearing.

Order 95-11052018

Reimbursing St. Dom's Academy for the Flea Market/Craft Fair fees for their annual St. Dom's Holiday Festival held on 11/3/2018.

VII. Reports

A. Mayor's Report

B. City Councilors' Reports

C. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion on a poverty abatement case # 2018-003 pursuant to (36 M.R.S.A § 841) with possible action to follow.
- Executive Session – Personnel matter, pursuant to 1 M.R.S.A. Sec. 405(6)(A)
- Executive Session – to consult with the City Attorney to review legal rights and responsibilities, pursuant to 1 M.R.S.A. Sec. 405(6)(E)

X. Adjournment



**City Council Workshop & Meeting
November 19, 2018
Agenda**

5:30 P.M. Workshop

- A. Maine State Economist Presentation - Amanda Rector (30 minutes)
- B. Marijuana Moratorium – Phil Crowell (10 minutes)
- C. Reallocation of Bond Money – Jill Eastman (10 minutes)
- D. Overview on TIFs and Credit Enhancements (20 minutes)
- E. Executive Session-Economic Development pursuant to 1 M.R.S.A. §405(6)(C) – (15 minutes).

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

- I. **Consent Items** - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - 1. **Order 96-11192018***
Accepting the transfer of \$746.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-2829 Richard Labay, Jr.).
- II. **Minutes** – October 1, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Communication** – Complete Streets Committee Update (Jeremiah Bartlett)
 - Communication** – Citizen’s Advisory Committee Update (Holly Lasagna and Zach Lenhert)
 - Communication** – Auburn Fire Department Update (Chief Bob Chase)
 - Communication** – Report on New High School Forum (Holly Lasagna, David Young, Peter Crichton)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business** - None
- VI. **New Business**
 - 2. **Order 97-11192018**
Approving the one hundred and eighty (180) day extension of Ordinance 03-06182018.

3. **Order 98-11192018**
Approving a waiver of foreclosure on the Auburn Enterprise Center
4. **Order 99-11192018**
Re-appointing Chris Bouchard to the Community Development Block Grant (CDBG) Loan Committee with a term expiration of 10/01/2021.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
5. **Order 100-11192018**
Appointing Clifton Greim, Rick Malinowski, Dave Gonyea, Robert Stone, Fatuma Hussein, Mary Sylvester, Emily Innes, Adam Lee, Jodi Redmun, Stephen Gilbert, Stephen Milks and Jananne (Jan) Phillips to the Strategic Plan Committee.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
6. **Order 101-11192018**
Appointing Robert Stone, Jodi Redmun, Sid Hazelton, Lena Hann, Robert Boyer, Betsy Libby, Paul LeClair, Jeannette August, Brendan Fontaine, Scott Berry, Manuel Salgado and Shelly Kruszewski to the Strategic Plan **Invest** Sub-committee.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
7. **Order 102-11192018**
Appointing Rick Malonowski, Thomas Platz, Darcie Beaudin, Scott Shanaman, Jessica Donovan, Rebecca Swanson Conrad, Joan Macri, Sid Hazelton, Brian Carrier, Richard Lanman, Ryan Walker, Dana Staples, Mamie Ney, Olga Dolgicer, Adam Boss, John Plourde and William Sylvester to the Strategic Plan **Growth** Sub-committee.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
8. **Order 103-11192018**
Appointing Dave Gonyea, Philip Savignano, James Parakilas, Steven Wallace, Rahel Desgrosseolliers, Katie Boss, Maureen Aube, Kristen Muszynski, Steve Martelli, William Saucier, Rick Martel, Misty Edgecomb, Tijjani Abacha, Sharon Benoit, Janice Barrett, Suzanne Sullivan and John Cleveland to the Strategic Plan **Quality** Sub-committee.
Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).
- VII. **Reports**
 - a. **Mayor's Report**
 - b. **City Councilors' Reports**
 - c. **City Manager Report**
 - d. **Finance Director, Jill Eastman – October 2018 Monthly Finance Reports**
- VIII. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- IX. **Executive Session**
- X. **Adjournment**



**City Council Workshop & Meeting
December 3, 2018
Agenda**

5:30 P.M. Workshop

- A. Tax Increment Financing (TIF) presentation – Shana Cook Mueller from Bernstein Shur and Michael Chamings (30 minutes)
- B. Executive Session – Economic Development (Lien waiver request for ABDC), pursuant to 1 M.R.S.A. §405(6)(C) – (15 minutes).
- C. Executive Session – Real estate matter, pursuant to 1 M.R.S.A. §405(6)(C) – (15 minutes).
- D. Open Council Discussion

7:00 P.M. City Council Meeting – Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

- I. **Consent Items** - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - 1. **Order 104-12032018***
Accepting the transfer of \$665.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-3420 Deserie Lilley).
- II. **Minutes:** November 5, 2018 and November 19, 2018 Regular Council Meeting Minutes
- III. **Communications, Presentations and Recognitions**
 - **Communication** – Update on the Human Resource Department – Christine Mumau, Director
 - **Communication** – Update on the Community Gardens
 - **Communication** – Androscoggin County Update – Larry Post
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Order 98-11192018**

Approving a waiver of foreclosure on the Auburn Enterprise Center

VI. New Business

1. Order 105-12032018

Authorizing the reallocation of \$26,000 from the FY 19 General Obligation Bonds that were for the Auburn-Lewiston Airport and unspent to fund Auburn's share of a V-Plow and a Compact Tractor.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

X. Adjournment



December 17, 2018

Agenda

5:30 P.M. City Council and School Committee Workshop

- A. Audit – Casey Leonard of Runyon Kersteen and Jill Eastman (25 minutes)
- B. Update on New High School Project – Katy Grondin (25 minutes)

6:30 P.M. City Council Workshop

- C. Tax Acquired and City Owned Property – Jody Durisko (20 minutes)
- D. Discontinuance of Niskayuna Street – Eric Cousens (10 minutes)
- E. Acceptance of Mountain View Drive as a City Street – Kris Bennett (10 minutes)

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Lasagna

Pledge of Allegiance

- I. **Consent Items** - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 - 1. **Order 106-12172018***
Re-appointing Susan Clements-Dallaire as Registrar of Voters with a term expiration of December 31, 2020.
 - 2. **Order 107-12172018***
Setting April 23, 2019 as the date for a Special Municipal Election for the vacant Ward 4 School Committee member.
- II. **Minutes** – December 3, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Communication** – Auburn Public Library Update (Patricia Gautier and Mamie Ney)
 - **Communication** - 2018 National Incident Management System (NIMS) – Joanne Potvin, Director of Androscoggin Unified Emergency Management Agency
 - **Presentation** – Great Falls Marketing (Mayor Levesque)
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

V. Unfinished Business - None

VI. New Business

3. Order 108-12172018

Approving the temporary liquor license for the City of Auburn's New Year's Eve Celebration.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – November 2018 Monthly Finance Reports

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

A. Executive Session (Real estate matter, pursuant to 1 M.R.S.A. Sec. 405 (6)(C))

B. Executive Session (acquisition of property), pursuant to 1 M.R.S.A. Sec. 405 (6)(C)

X. Adjournment